

ROOM 614A MAIN CAPITOL BUILDING HARRISBURG, PENNSYLVANIA 17120-0028 PHONE: (717) 787-2738

## House of Representatives

COMMONWEALTH OF PENNSYLVANIA HARRISBURG

February 25, 1987

Dear Representative BrandT:

Here are the proofs of the portraits for the Capitol Visitors Center, taken Jan. 26-27. Please:

- \* Identify the proofs for accuracy, that numbers have not been misplaced and the picture is you.
- \* Keep this set of proofs in your files. Commonwealth Media and the Visitors Center also have sets.
- \* Call the Visitors Center, this office 7-2738, with the number on the back of the proof you select, such as "Smith, 9-183."

The Center will use each portrait, in sizes probably 4" x 3" or  $3\frac{1}{2}$ " x 3". Beneath the pix will be a brief 500-word biography, compiled from the information you submitted to this office.

The Center tentatively is scheduled to open before the end of 1987, or as quickly as the Dept. of General Services is ready to assist in the selection of a design consultant and bids for display construction. The portrait gallery is the one showing of General Assembly members in the Center, as well as in the entire Capitol.

Unfortunately these pix cannot be used for the upcoming 1987-88 Vol. 108 Pennsylvania Manual. Bids for the Manual already have gone out, and the black/white pix again will be used. If members would want colored pix, such as these for the 1989-90 Manual, they should make that recommendation.

Members have asked where they can obtain additional copies of these portraits. Commonwealth Media at 1011 PennDOT Bldg. (787-2095) took the pix and is keeping the negatives until mid-1988. Cost for reproduction must be borne by legislators. Commonwealth Media says that additional copies are available as time permits, and requests a minimum 2 weeks on any order.

As soon as possible, please give the Visitors Center your portrait selection, and your bio if you have not yet submitted it.

Cordially,

paul b. beers 787-2738